

MINUTES
WORK SESSION AND CITY COUNCIL MEETING
FRUIT HEIGHTS CITY
910 South Mountain Road
June 5, 2018

7:00 P.M. STRATEGIC WORKING SESSION

1. WELCOME:

The Mayor called the meeting to order at 7:04 pm.

The meeting was opened with the Pledge of Allegiance led by Scout Gavin Clegg after which Council Member Diane Anderson offered a word of prayer.

COUNCIL MEMBERS PRESENT: Council Members Diane Anderson, Julia Busche, Jeanne Groberg, Brandon Halliday, and Mayor John Pohlman were all present. Council Member Gary Anderson attended via electronic meeting.

CITY STAFF PRESENT: City Manager Green, City Engineer Brandon Jones, City Planner Jeff Oyler, Public Works Superintendent Darren Frandsen and Recording Secretary Kelli Rollins were present.

VISITORS: Fred Bergold, Sue Logan, BreAnne Anderson, Gavin Clegg, Mary Monson, Lane Monson, Stacy Halliday.

2. DECLARATION OF CONFLICT OF INTEREST

3. APPROVAL OF MINUTES

Council Member Diane Anderson made a motion to approve the minutes from the May 15, 2018 City Council Meeting with corrections. It was seconded by Council Member Jeanne Groberg and was approved unanimously.

SPECIAL PRESENTATIONS:

4. Recognition of Fruit Heights City's Mother of the Year

Council Member Julia Busche announced that Dennise LeBaron had been chosen as the Mother of the Year for 2018. Mrs. LeBaron has lived in Fruit Heights City for 27 years and has been a teacher for 14. She was nominated by her children and they celebrated her earlier in the evening.

Mrs. LeBaron thanked the City Council and spoke of her love for Fruit Heights and credited neighbors and others for helping her with raising her family. She also mentioned her love and appreciation for her family.

Council Member Julia Busche also announced that the Fruit Heights City's Unsung Hero for 2018 was Mary Monson. Mrs. Monson has been a resident of Fruit Heights for 22 years. For the last 16 years she has been scout advancement chairman for her troop and in that position she has helped 84 young men receive their Eagle Scout Awards. She has also been a member of the

City's emergency committee as a neighborhood coordinator. She is also an avid gardner and baker. She also gives away most of the fruits of all her labors.

5.

Mrs. BreAnne Anderson from the Parks Committee reported that the commission has chosen a manufacturer for the Nicholls Park new playground. She gave the City Council a list of addresses that have components that the park committee is considering. She mentioned that this manufacturer was chosen because the committee feels they are getting a better value for the money. They have higher quality of products and are able to provide a larger playground for less money. They are waiting for specs and some discounts are being discussed. They will report to the City Council on June 19th and the City Council hopes to vote on the plans in July. None of the discounts will expire in the meantime. The Mayor asked that the Council Members take some time to go tour the parks that have the components the committee is interested in purchasing.

Mr. Fred Bergold and Mr. Andy Busch from the Veteran's Memorial Committee presented two different plans for the memorial. The first plan presented by Mr. Fred Bergold, is a black plaque that the veteran's or their families would purchase for \$150 or whatever price was determined by the City Council. They would then be affixed to the wall outside the City Building. The second plan would be a stone for each branch of the military and then have a tribute quote and a place for names to be engraved underneath. Council Member Halliday and the Mayor stated that they want to make sure that is a quality memorial for the veterans of the City. Council Member Halliday believes that a backing would make it a better quality. The Mayor mentioned that the City would be willing to spend money to make sure the memorial potrays respect. Council Members asked about how the plaques would be affected by weathering. Mr. Bergold reported that these plaques were used in New York, Pennsylvania and California with no problems with weathering. Mr. Busch discussed the need to have both a firm definition of veterans and also to determine the ongoing maintainance and upkeep and who would oversee the memorial. He also mentioned the suggestion of unveiling the new plaques once a year, perhaps on Veterans Day. Mr. Busch mentioned that Veterans Affairs could do a mailing to all the veterans in Fruit Heights and Council Member Diane Anderson suggested sending a survey to those veterans to assess the interest in the memorial. Mayor John Pohlman requested that Public Works Superintendent Darren Frandsen be invited to the committee meetings.

CITY INFORMATION ITEMS:

6.

City Engineer Brandon Jones reported that the City recently held their bid opening for the planned capital projects. The City Staff was pleased with the results. There were 10 bids and the City Staff recommeded the lowest bidder, Staker Parsons. The City Council asked a few questions about the different street maintainance projects.

7.

City Engineer Brandon Jones explained to the City Council that the City Standards were the guidelines that govern development in the City and it is put in place so everyone is held to the same standards. The last time they were updated was 2005 and it was time for an update. He

explained that this was just a draft that would be adopted at a later date. The City Staff was suggesting that the City Council and Planning Commission meet on June 19th at 6:30 at a joint meeting to go over the details. After the Planning Commission recommends approval there will be a Public Hearing after which the document will come to the City Council for adoption by resolution. He gave the City Council a copy of the proposed updated standards. He then went through some of the changes with the City Council.

The first change states that is something is not specified in the City Standards that the specifications outlined in the 2017 APWA Standards (American Public Works Association) would be the rule.

The second change would specify that in new developments and reconstruction that the sidewalks would be 6 foot wide sidewalks at the back of the curb. The first reason would be water conservation, for without the parking strip there would be a lot less water wasted. The second reason would be walkability. Wider sidewalks are easier for walking side by side and also for those riding in a wheelchair. The only drawback the City Engineer mentioned was snow removal. The City Council asked questions about PRUDs and private roads which wouldn't be held to the same standards.

The third change is to change the previous 3" asphalt and 8" roadbase to 4" asphalt and 12" road base. The reason for this change is that the roads that are supposed to have a 20 year road life are not lasting that long. He showed examples of alligator cracking, longitudinal and transverse cracking, poor quality asphalt and the settling caused by insufficient roadbase.

The fourth change is the thickness of the sidewalks. Right now the standard is 4 inches thick except at the driveways and ADA ramps which have to be 6 inches thick. The new city standard would just require the sidewalks to be 6 inches thick everywhere. He explained that the developers cannot start their guarantee period until sidewalks have been installed so they usually install them before the development is finished and before the developer is ready to install the driveways so they usually install 4 inch thick sidewalks everywhere and then go back later and rip them out and install the 6 inch thick at the new driveways and ADA ramps. City Engineer Jones figured the costs of this method versus just installing 6 inch from the beginning and the cost difference is negligible.

The other minor changes that he mentioned were specifying the changes in standardizing the streetlights and showing examples of LID (Low Impact Development). The City Council questioned the need for the LID examples. City Engineer Jones explained that the EPA will soon require new developments to provide ways to keep the water that falls onto the property to stay on the site in order to keep the storm water clean. These examples provided are included just in case someone asks for ideas of what they could use if they were ever interested in installing something. LID is not required.

City Engineer Jones asked that everyone become familiar with these changes so that at the next meeting it will be just a question and answer period and not another presentation.

8. .

9.

City Manager Brandon Green presented the FY 2017-2018 Budget Amendments . He answered a few questions about the decreases and increases. Council Member Brandon Halliday asked about the budgeted upgrades to the Council Chambers. City Manager Green and the City

Council discussed moving forward with the upgrades. They brought up broadcasting, monitors, and a new recording and speaker system to make electronic meetings more effective. Council Member Diane Anderson mentioned that this upgrade was not a priority at this time and this should be addressed when it is on the agenda and everyone is prepared to discuss it.

10.

City Manager Green reminded the City Council and Mayor that every year the City Council has to approve, by resolution, that the City Manager and City Treasurer can oversee and monitor the PTIF where the City's money is saved.

CITY COUNCIL BOARD LIAISON REPORTS

Julia Busche

Council Member Busche and Council Member Diane Anderson proposed that the City Council change the format of the citizen academy. They would like to have a more structured agenda where they would advertise that they would be discussing a certain topic like budget, roads, Highway 89, civic endeavors or utilities for example. It would still be every other month and would begin in the fall.

Council Member Busche also asked for the City Council to think about other residents who could be recognized for their accomplishments and civic endeavors.

Brandon Halliday

Diane Anderson

Council Member Diane Anderson asked the City Council to review the memo from the Cemetery Committee. She reminded them that the cemetery committee would be meeting and discussing the LIDAR report. The geo-tech report is not back yet. When all the reports were available the cemetery committee will be looking for further direction from the City Council.

Gary Anderson

Council Member Gary Anderson reported that the CCC would be volunteering for the 4th of July. He discussed with the City Council ham radios and CERT training. Council Member Julia Busche mentioned that she would be attending the 4th of July parade committee meeting.

Jeanne Groberg

Council Member Jeanne Groberg reported that the Founder's Day committee was asking the Rasmussen's band to play. They would also be playing at a food truck night as well City Manager Green reported. He also reported that Founder's Day was advertised in the Ridgerunner and donations were coming in. He reported that the 1st responders were planning on attending.

CITY STAFF REPORTS

City Planner

City Planner Jeff Oyler reported that there would be letters send out regarding grants to which the City could apply that could be used for trails, bike lanes, or new roads.

City Engineer

City Public Works Superintendent

City Public Works Superintendent reported that the City Staff was busy with all the springtime work, but they had hired their summer help and things should get better.

7:30 P.M. POLICY SESSION – CITY COUNCIL CHAMBERS

11.

CITY BUSINESS:

12. Approve/Deny 2018 Road Maintenance Bids and Contract:

Council Member Julia Busche made a motion to award Staker Parsons the 2018 Road Maintenance Contract for \$454,538.80. The motion was seconded by Council Member Jeanne Groberg and it was approved unanimously.

13.

14. FY 2017-2018 Review Budget Adjustments

Council Member Diane Anderson made a motion to approve the FY 2017-2018 Budget Amendments to comply with state law. It was seconded by Council Member Julia Busche and was approved unanimously.

15. Approve/Deny Public Entity Resolution, Office of the State Treasurer

Council Member Diane Anderson made a motion to approve the Public Entity Resolution, the Office of the State Treasurer Budget. It was seconded by Council Member Jeanne Groberg and a roll call vote was taken.

Council Member Diane Anderson Aye

Council Member Jeanne Groberg Aye

Council Member Gary Anderson Aye

Council Member Julia Busche Aye

Council Member Brandon Halliday Aye

The motion passed unanimously.

16. INFORMATION ITEMS/UPCOMING EVENT


The City Council discussed the June 19th meeting. It will begin at 6:30 with the Planning Commission. They also discussed Founder's Day, 4th of July parade, and movie food truck night.

17. PUBLIC COMMENTS
18. CITY STAFF REPORTS
19. CITY COUNCIL MAYOR ITEMS
20. COMMUNICATION ITEMS
21. ELECTRONIC MEETING: was held.
22. CLOSED MEETING: was not held.
23. ADJOURNMENT

Council Member Brandon Halliday made a motion to adjourn the meeting. Council Member Diane Anderson seconded the motion and it was approved unanimously and the meeting was adjourned..

I HEREBY CERTIFY that the foregoing is a true, accurate and complete record of the Fruit Heights City Council Meeting held June 5, 2018.

Not approved until signed



Kelli Rollins, Fruit Heights City Recording Secretary

Date approved by City Council: June 19, 2018