



FRUIT HEIGHTS CITY COUNCIL MEETING

September 18, 2018 Fruit Heights City Council Chambers
910 S Mountain Road Fruit Heights City, UT 84037

7:00 P.M. STRATEGIC WORKING SESSION

1. WELCOME: MAYOR JOHN POHLMAN

- 1.1. Pledge of Allegiance and Opening Ceremony (By Invitation)
- 1.2. Roll Call (Recorder, Kelli Rollins)

2. DECLARATION OF CONFLICT(S) OF INTEREST

3. **PUBLIC COMMENTS** – The public may address the Mayor regarding issues that are not on the agenda. We ask that you please limit your comments to 3 minutes.

No action may be taken on any item not on the agenda

4. REVIEW AND APPROVAL OF MINUTES FROM PREVIOUS MEETING:

- 4.1. Minutes: September 4, 2018

5. SPECIAL PRESENTATION(S):

CITY INFORMATION ITEMS:

- 5.1. Budget Request: Upgrade Caselle Accounting Software from Clarity to Connect
- 5.2. Discussion to consider Syringa Fiber into City Office Building
- 5.3. Continued Discussion Regarding Basement Rental and Usage
- 5.4. Discussion on Cottage Meetings

CITY COUNCIL BOARD LIAISON REPORTS – This time is set aside for Council members to report on the responsibilities they oversee as liaisons to the City Council and goals they would like to achieve by the next Council Meeting.

- **Julia Busche** – Bike Trail and Youth City Council
- **Brandon Halliday** – Planning Commission
- **Diane Anderson** – Cemetery and Parks Committee
- **Gary Anderson** – Citizen Corps
- **Jeanne Groberg** –LPC
- **John Pohlman** – Strategic Plan, Emergency Response Plan, City-Wide Communication Plan

AGENDA REVIEW – The City Council will review items on the Agenda for City Council Meeting this evening.

7:30 P.M. POLICY SESSION – CITY COUNCIL CHAMBERS

CITY BUSINESS:

6. **CONSENT AGENDA:** (These items are considered by the City Council to be routine. If discussion is desired on any particular item, it may be removed from the consent agenda and considered separately.)

7. **ACTION ITEM APPROVAL** – These items need action from Mayor and City Council

7.1. **Approve/Deny:** Upgrade Caselle accounting software from Clarity to Connect (Brandon Green)

BACKGROUND: The City needs to upgrade the accounting software system due to changes in Tax and Payroll reporting. These changes will affect the 2018 Tax reporting year. The recommendation is to approve the request to update the accounting software from Clarity to Connect.

8. **INFORMATION ITEMS/UPCOMING EVENTS:**

- 2018 Midterm Elections, November 6, 2018 (No City Council Meeting Scheduled)
- Veterans Day, November 12, 2018 (City Office Closed)
- Thanksgiving, November 22 & 23, 2018 (City Office Closed)

9. **CITY STAFF REPORTS** - This time is set aside to update the City Council on City Projects that City Staff is working on. These projects include Public Works Projects and Administrative Projects.

- Public Works
- City Engineer
- City Planner
- City Manager

1. **TTAP Grant:**

- a) Biar Canyon Trailhead access and improvements

2. **Prop. 1 Grant(s):**

- a) Trail access onto Gailey Trail @ Nicholls Park
- b) Sidewalk along Green Road and Country Lane

10. **CITY COUNCIL/MAYOR'S ITEMS** – Time has been set aside for the City Council and Mayor to make comments.

11. **ELECTRONIC MEETING:** By motion of the Fruit Heights City Council, Elected Officials and City Staff can participate in regularly scheduled meetings via electronic media when approved by the Mayor.

12. **CLOSED MEETING:** By motion of the Fruit Heights City Council, pursuant to Title 52, Chapter 4 of the Utah Code, the City Council may vote to hold a closed meeting for any of the purposes identified in that chapter.

13. **ADJOURNMENT:** The Next City Council Meeting is scheduled for **Tuesday, October 2, 2018**

CERTIFICATE OF POSTING

I HEREBY CERTIFY that a copy of this agenda was posted at three locations in the city of Fruit Heights and a copy was sent to the Davis County Clipper on September 14, 2018 as well as posted on the State's Website, www.fruitheightscity.com, posted to the Utah State public notice website <http://www.utah.gov/pmn/index.html>, and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body.

R. Brandon Green

R. Brandon Green - City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should contact the City Manager, Brandon Green at (801)546-0861, at least 24 hours prior to the meeting.