

**Minutes
City Council Meeting
Fruit Heights City
910 South Mountain Road**

July 7, 2020

REGULAR MEETING: The City Council Meeting began at 7:00 pm.

1. WELCOME: Mayor John Pohlman called the meeting to order at 7:01pm
2. PLEDGE & OPENING CEREMONY:

The Pledge of Allegiance was recited by Eva Weeks. and the meeting was opened with Diane Anderson offering a word of prayer.

COUNCIL MEMBERS PRESENT: Mayor John Pohlman and Council Members Diane Anderson, Julia Busche, Jeanne Groberg, and Eileen Moss were all present.

CITY STAFF PRESENT: City Manager Brandon Green, City Planner Jeff Oyler, City Engineer Zac Burk and City Public Works Superintendent Darren Frandsen were present.

VISITORS: Jerry LeBaron, Paulette Marchant, Richard Marchant

DECLARATION OF CONFLICT(S) OF INTEREST: no conflicts declared.

3. **PUBLIC COMMENTS:** no public comments made
4. REVIEW AND APPROVAL OF MINUTES FROM PREVIOUS MEETING:

Minutes from the were not yet ready to be reviewed and approved.

5. SPECIAL PRESENTAION(S)

5.1 Youth City Council Report. Julia Byers and Eva Weeks gave an update. YCC is putting out flyers to advertise for new applications, to begin forming next year's council. They are also talking with Councilmember Diane Anderson about how they can help with any of the Founder's Day activities. Mayor Pohlman asked if we can do anything to help. They said just get the word out for kids to apply for next year. City Manager Green suggested they also report on the successful Fruit Loops Cleanup project they had been a part of just 2 weeks ago. He said it was a great success. The YCC had worked with the DHS Mountain Bike team to clean up and maintain the bike trails. Councilmember Diane Anderson suggested the project be put out on social media to show the good that was done. Mayor Pohlman thanked the YCC members.

6. PUBLIC HEARING:
7. CITY BUSINESS

7.1 Approve Truth in Taxation Hearing Date.

City Manager Green recalled that at the last Council Meeting it was agreed that we would schedule a Truth in Taxation (TNT) hearing this year. The purpose is to consider raising the tax rate the city has, in order to support our capital projects. He proposed Aug 11, 2020 for that hearing, the second Tuesday in August. He reminded everyone that the only topic that can be discussed at that hearing is the tax subject, and the meeting is open to public input.

Councilmember Moss, who has worked with City Manager Green on the city budget outlook, mentioned they are working to get information onto the city website that will help inform our residents about property taxes—trends, revenues, fluctuations.

Councilmember Groberg asked about explanatory budget documents being prepared to post on the website for residents to be able to view. City Manager Green has been developing a CAFR document, a comprehensive budget document, and said that it would be ready by the time of the hearing. Depending on the outcome of the hearing, adjustments would need to be made before the CAFR is officially posted.

After a short discussion, Council Member Eileen Moss made a motion that the City Council approve holding a TNT hearing on August 11, 2020. City Council Member Diane Anderson seconded the motion: Motion passed unanimously.

7.2 Review/Discuss/Approve/Deny Award Street Maintenance Contract.

Three proposals were obtained for street maintenance work in the city. Bids were from CKC Operations, M&M Asphalt, and Morgan Pavement. Zac Burk with Jones and Associates presented the bid and the staff recommendation that we use M&M, based on cost, quality, and overall value to the city. Staff begins with the money allocated for this maintenance, and determines which roads to prioritize for crack seals, striving to get as much done as possible for the pricing indicated in the bid. The work will take place at all times of the year, in various parts of the city.

After a short discussion, Councilmember Julia Busche made a motion that the City Council approve a three year crack seal street maintenance contract with M&M Asphalt. Councilmember Eileen Moss seconded the motion. Motion passed unanimously.

7.3 Review/Discuss/Approve/Deny Award of 2020-2021 Concrete Repair/Replacement Contract.

City Manager Green mentioned we have several sidewalk/curb concrete repair projects in the city. It is in the budget. Some sidewalk work can be covered through grants, for which we frequently apply. The sidewalks along Main Street and Green Road were done with grants (Safe Sidewalks, for instance).

For the projects in front of people's homes: Residents must be willing to remove the trees first at their own cost (when the tree is the reason for the sidewalk damage). Once the trees are removed, the resident is put on the list for sidewalk repair projects. Areas include Raymond Road, Hidden Valley, and others. Includes ADA ramps also.

For this project, staff received several bids, and recommends the low bid of RCE Paving and Construction, at \$284,395.00.

At this point in the meeting, the wi-fi went out and council could not access their shared files for the meeting. While waiting for it to come back online, Mayor Pohlman moved to item

5.2 Recognition of 2020 Fruit Heights Unsung Hero.

Councilmember Groberg welcomed Unsung Hero Paulette Marchant to the fore and presented a tribute to her. Paulette has given years of quiet service to neighbors as well as great service to the city. She is a wonderful member of our community. Her husband, Richard, served as City Manager of Fruit Heights for a short period, as well. The city is very pleased to present her this award in recognition of her wonderful example.

(Back to item 7.3) Councilmember Moss made a motion that the City Council approve the contract for Sidewalk/concrete work with RCE Paving and Construction in the amount of \$284,395.00.

Councilmember Diane Anderson seconded the motion.

Motion passed unanimously.

7.4 Review/Discuss/Approve/Deny 2020-2021 Davis County Sheriff Contract.

Mayor Pohlman said that this contract represents the same agreement and rate as last year.

Councilmember Groberg noticed a typo in the date listed on the contract. Approval will need to include a correction on the dates listed.

Councilmember Moss moved to approve the 2020-2021 Davis County Sheriff Contract and Councilmember Busche seconded the motion. The motion passed unanimously.

7.5 Review and Discuss Considerations for CARES Act Grant.

Mayor Pohlman and City Manager Green have been identifying things we could use this money on: Tech upgrades to chambers to facilitate remote meetings as well as streaming for remote viewing, touchless faucets in city building bathrooms, space to store acquired pandemic supplies (PPE, cleaners), among others things. They are in the process of getting bids. At this time, we are dealing with the first tranche of money, half of which we have allotted to the County, the other half we are keeping to use for these items. (The County is administering this money for most cities within the county, giving the funds to small businesses who apply for assistance).

8. CONSENT CALENDAR

9. INFORMATION ITEMS/UPCOMING EVENTS

9.1 July 21, 2020 City Council Meeting

9.2 July 28, 2020 Planning Commission Meeting

9.3 August 1, 2020 Founder's Day Celebration

10. COUNCIL AND CITY STAFF REPORTS:

- a. Councilmember Groberg reported on July 4th Activities. The Air Parade that had been worked on so hard ultimately did not come to pass. Maybe next year. The Patriotic Devotional was a great success: the LeBaron's were the musical talent, and Tim Ballard was the keynote speaker. Unsung Heroes were honored. The event was livestreamed from a studio in Salt Lake. Hundreds of people have viewed it at this time.
- b. Darren Frandsen reported on city projects completed and in progress.
- c. Jeff Oyler said the County is working on a new fire ordinance, which will apply to all the unincorporated areas. The substance is: No fires, no burning (except firepits in picnic and camping areas, or backyard pits that are approved) within a half mile of a residential structure. The county would like cities to adopt a similar ordinance, for continuity within the county.

City Manager Green mentioned we have a Wildfire Protection Plan for the city, and we should communicate with the county, in order to be on the same page. That is a good thing in event of a fire, when possible assistance from the County may be needed. He would support this coordination with the county.

- d. Mayor Pohlman reported that the new facility for waste sorting is up and running (by Wasatch Integrated Waste Management) and is fantastic. He also mentioned that COVID numbers are rising, and we should support public health recommendations in our city.

6. ELECTRONIC MEETING: Not held.

7. CLOSED MEETING: Not held.

8. ADJOURNMENT

Council Member Diane Anderson made a motion to adjourn the meeting. Council Member Jeanne Groberg seconded the motion. It was approved unanimously, and the meeting was adjourned at 8:47pm.

I HEREBY CERTIFY that the foregoing is a true, accurate and complete record of the Fruit Heights City Council Meeting held October 6, 2020

Not approved until signed

/S/ R. Brandon Green

R. Brandon Green, City Manager

Date approved by City Council: October 6, 2020